

**CENTRAL WESTMORELAND
CAREER AND TECHNOLOGY CENTER**

Regular Meeting of the

Joint Committee
September 20, 2017
A G E N D A

1. Roll Call
2. Approval of Minutes – August 16, 2017
3. Reading of Correspondence
4. Treasurer’s Report
5. Payment of Bills
6. Executive Session - Personnel & Legal - 6:00 p.m.
 - a. New Business
 - b. Approve the Local Advisory Committee Members List, as presented.
 - c. Approve the Occupational Advisory Committee Members List, as presented.
 - d. Grant permission to hire two (2) 12-month secretaries pending receipt of all clearances and documentation.
 - e. Grant permission to add Kimberly Hixson to the custodial substitute list.
 - f. Approve Family Medical Leave (FLMA) for one employee according to the school’s policy under Section: Employees, Title: FMLA, Policy: #335. The leave will be intermittent retroactive to September 1, 2017 and continue on or about September 1, 2018. The employee will first exhaust sick days. There is no cost to the school as a substitute is not needed.
 - g. Discussion: Pre-Employment Drug Testing Policy
Approve the first ready of Pre-Employment Drug Testing Policy #304.1
 - h. Approve the Non-Member School District Tuition Agreement between Frazier School District and Central Westmoreland CTC for a three (3) year term, effective July 1, 2018, subject to final review by the Solicitor.
 - i. Grant permission to advertise for the liquidation of any unused equipment and accept the highest responsible bidder for the 2017-2018 school year.
 - j. Grant permission to advertise jointly as a member of the Westmoreland Intermediate Unit Joint Purchasing Consortium for the purchase of Multi-purpose Paper for the 2018-2019 school year.
 - k. Authorize MaryAnne Lupinetti, Business Manager, Central Westmoreland CTC as its authorized representative on the Westmoreland Intermediate Unit Joint Purchasing Consortium for Supplies.
 - l. Grant permission for the Administrative Director and/or Assistant Director to make necessary changes to job descriptions for the 2017-2018 school year.

- m. Approve the renewal Business Services Agreement between Consolidated Communications and Central Westmoreland CTC to provide local telephone company services for a 36-month term effective September 30, 2017 subject to final review by the Solicitor.
- n. Approve the Advisors for Student Activities for the 2017-2018 school year and the associated stipends based on the contracted amounts.
- o. Approve the following Student Activities for the 2017-2018 school year: Auto Body, Auto Mechanics, Building Maintenance, Commercial Art, Computer & Information Science, Cosmetology, Culinary, Electricity, First Robotics, Future Builders, Graphic Arts, Health Assistant, Heating & Air Conditioning, Masonry, National Honor Society, Painting & Decorating, Physical Education, Plumbing, Powerline Construction, Protective Services, SHA/FFA, SkillsUSA, SADD, Sports Therapy, and Welding.
- p. Grant permission for three (3) SkillsUSA advisors and approximately 20 students to attend the 2017 Western Region Fall Leadership Conference at Seven Springs, PA, Nov 1-3, 2017 and grant permission for one (1) SkillsUSA advisor, and one (1) student, to attend the Western Region 2017 Fall Leadership Conference, October 30 thru Nov 3, 2017, Seven Springs, PA.
- q. Grant permission for Darcy Szymkiewicz, Commercial Art Instructor to attend Programs of Study Task List Revision Workshop, October 17-18, State College, PA.
- r. Grant permission for Todd Sedlacek, Machine Tool Instructor, Rick Heltion, HVAC Instructor and James Broker, Robotics Engineering Instructor to attend Programs of Study Task List Revision Workshop, November 2-3, State College, PA.
- s. Grant permission for Doug Walt, Masonry Instructor to attend the 12th Annual Masonry Instructors Workshop, October 1-2, Lebanon, PA.