

CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER

Regular Meeting of the Joint Committee

August 16, 2017

A G E N D A

1. Roll Call
2. Approval of Minutes – June 28, 2017
3. Reading of Correspondence
4. Treasurer’s Report
5. Payment of Bills
6. Executive Session - Personnel and Legal
7. New Business
 - a. Grant permission for Administration to ratify the bills for June and July 2017.
 - b. Grant the administration authority to amend the budget to reflect additional grants, revenues and expenditures not in the original budget, pursuant to section 609 School Code for the 2017-2018 school year.
 - c. Approve the renewal Agreement with Point Service Company, Inc., to furnish security services for a 22 month term, effective August 28, 2017 thru June 30, 2019 subject to final review of the solicitor. (Approximate cost of \$40,000.)
 - d. Grant permission to hire one (1) Cosmetology Paraprofessional and one (1) Auto Mechanics Instructor for the 2017-2018 school.
 - e. Accept the resignation, with regret, from Amanda Stanley, Adult Ed Utility Secretary, effective August 4, 2017.
 - f. Accept the resignation, with regret, from Heather Martin, Guidance Support Staff, effective August 18, 2017
 - g. Approve the final reading of revised Policy No. 618 - Student Activity Funds, Section: Finances

- h. Approve the Memorandum of Understanding (MOU) between the Pennsylvania State Police and Central Westmoreland Career and Technology Center.
- i. Approve the Memorandum of Understanding (MOU) between Associated Builders and Contractors of Western Pennsylvania and Central Westmoreland Career and Technology Center.
- j. Approve a one year renewal Student Services Agreement between Central Westmoreland Career and Technology Center and Westmoreland Intermediate Unit in the amount of \$80,615 paid thru the Perkins Grant effective July 1, 2017, subject to final review by the solicitor.
- k. Approve Westmoreland County Community College's Workforce Development Department to provide an Active Shooter Response training class to Central Westmoreland CTC personnel. (Approximate cost \$1,840.)
- l. Approve Family Medical Leave (FLMA) for one employee according to the school's policy under Section: Employees, Title: FMLA, Policy: #335.
- m. Accept a volunteer to represent CWCTC as the Voting Delegate for the PSBA Leadership Conference.
- n. Grant permission for the Voting Delegate to attend the PASA/PSBA School Leadership Conference, October 17-20, 2017 Hershey, PA. (Approximate cost of \$1,100.)
- o. Grant permission for Debbie Grindle, Co-op Coordinator to attend the Cooperative Education Conference, October 10-11, State College, PA (Approximate cost of \$526.00).
- p. Grant permission for Beth Butala, Career Counselor, Barb Gongaware, Special Education Learning Facilitator, Tom Yoder, Auto Mechanics Instructor, and Eric Westendorf, Assistant Director, to attend the Integrated Learning Conference, November 8-10, St. College, PA. (Approximate cost \$1,547.00, includes \$180 for 1 substitute for 2 days @ \$90/day.)
- q. Grant permission for eligible JOC members and two CWCTC instructors to attend the ACTE Conference at Nashville, TN from December 5-9, 2017. (Refer to Board Policy for JOC Member Conference Attendance - No. 012.)

8. Discussion item:

- Summer Projects
- Personnel Advertisements

Report of Administration
Administrative Director
Assistant Director
Principal
Business Manager

9. Report of Solicitor

10. Adjournment