

**CENTRAL WESTMORELAND
CAREER AND TECHNOLOGY CENTER**

Regular Meeting of the

Joint Operating Committee

June 21, 2017

A G E N D A

1. Roll Call
2. Approval of Minutes – May 17, 2017
3. Reading of Correspondence
4. Treasurer’s Report
5. Payment of Bills
6. Executive Session - Personnel - 6:00 p.m.
7. Old Business
 - a. Approve the Addendum to the Medical Assistant Training Program through Indiana County Technology Center for the 2017-2018 school year upon review of the solicitor.
8. New Business
 - a. Grant permission for Administration to submit grant proposals and to expend grant funds for the 2017-2018 school year.
 - b. Grant permission to make necessary budgetary transfers for June/July 2017.
 - c. Grant permission for Administration to pay the bills for June/July 2017.

Discussion: Program vacancies for the 2017-2018 school year.
 - d. Grant permission to advertise for an Automotive Technology Instructor and a Paraprofessional for the 2017-2018 school year.
 - e. Approve Parent/Student Handbook upon final review of the Solicitor.
 - f. Grant Permission to hire a new Computer Information Science Instructor for the 2017-2018.
 - g. Approve the renewal Agreement with Johnson Controls Inc., for the P-2000 Integrated Software and Fire and Security System Service effective July 1, 2017 through June 30, 2018.
 - h. Grant permission to add Ken Lint to the substitute custodian list pending receipt of all clearances and documentation.
 - i. Approve the Compensation Plan, for a three (3) year term, for the Adult Education Coordinator effective July 1, 2017 through June 30, 2020.

- j. Approve the final reading of the following policies:
 - Policy #204 - Attendance, Section: Pupils
 - Policy #626 - Federal Fiscal Compliance, Section: Finances
 - Policy #626.1 - Travel Reimbursement-Federal Programs, Section: Operations
- k. Approve the first reading of the revised Policy #618 - Student Activity Funds, Section: Finances
- Central l. Approve the 60 month copier lease agreement between Toshiba Business Solutions and
Westmoreland Career and Technology Center effective July 1, 2017.
- 1, m. Approve the Business Insurance Proposal from Arthur J. Gallagher & Company effective July
2017 thru June 30, 2018.
- n. Grant permission for Michelle DeLuca, Adult Education Coordinator and MaryAnne Lupinetti,
Business/Office Manager to attend the PACTA Adult Ed and Business Manager Conference at Penn State,
September 21-22, 2017.
- 8. Report from Administration
Administrative Director
Assistant Director
Principal
Business Manager
- 9. Report of Solicitor
- 10. Adjournment